





Thank you for your interest in the Legacy call for submissions.

We ask all applicants to provide a proposal with a short blurb about the work intended for the show and information about you.

Your proposal should contain a small bio about you and your practice, whether or not it is your full time job or a more casual pursuit are interested to hear from you.

The blurb should cover the concept of the work as well as the practicalities i.e. what it is. In addition, you should include how you would like the work to be displayed i.e. does it sit on a wall, on a plinth (will the plinth require covering with an acrylic cover to protect the work). Please include dimensions and include any drawings that will help to communicate your proposal. Additionally, please send images of your work where possible.



A Checklist for your proposal, please consider it is likely the people reading your proposal haven't seen the work, or know you;

- Blurb about the work & you (Max 600 words).
- Images of the work.
- Practicalities of the work (Does it attach to a wall, hang from a ceiling (and how), does it free-stand, require AV equipment, require a specialist Risk Assessment or have any special features.
- Dimensions of the work.
- Drawings (required if the work needs further explanation/visualisation representation to allow the organisers to fully understand the concept and setup)

Checklist

Once we have received your proposal by Friday 6th December at 8AM you will be contacted on or before Friday 13th December.

Install will start on 8th January 2020, therefore the successful applicants work will need to be delivered to the Art School - Benzie Building main reception on either Monday 6th or Tuesday 7th January between the hours 10AM - 7:30PM. I will try to be available to meet you (if necessary) during those days. If you need to make alternative arrangements for drop off, please let me know in your email with the proposal and we will accommodate where possible.

There should be clear instructions for hanging the work as we will largely do this in your absence. Your response email, notifying successful applicants, will outline any additional information we may require.

As mentioned in the open call, the exhibition will run from 15th January until the 30th January, with a preview on Thursday 16th January from 5:30pm - 8pm. Please note, the school will not be open over the weekends during the exhibition period.

Please be aware that we cannot take responsibility for works on display and the show will not be invigilated at all times. We do have a staffed building, but we ask you to think about this and ensure your work is displayed appropriately using resources available to you during the show. In order to minimise risk - please consider suggestions such as; using covered plinths to protect valuable work or using our own security methods in house to lock down valuable equipment etc. We can discuss this further via email.

As we are interested in our alumni, we may wish to speak to you further about your work or practice, our marketing department may be in touch to arrange this. It is an opportunity to further discuss your practice, experience, and promote yourself via the school's marketing channels.

What you need to know

Timeline:

- Deadline for proposals Friday 6th December 8AM
- Shortlisting & Communication Friday 13th December
- Work to be on-site Monday 6th January & Tuesday 7th January
- Show opens Wednesday 15th January
- Private View 16th January 5:30PM 8PM
- Show closes Thursday 30th January
- Work collection Monday 3rd February & Tuesday 4th February



Also in this pack;

- Display furniture available for use.
- Benzie gallery layout (spaces available for showing).
- Map of the campus.

If you require any more information, please don't hesitate to contact Adriano Digaudio at a.digaudio@mmu.ac.uk

More information

Plinths available for use -

Length X Width X Height in Millimetres

Clear Acrylic covers:

Bases:

400 X 400 X 400 400 X 400 X 600 800 X 400 X 600 800 X 400 X 600 800 X 400 X 800 1600 X 400 X 400 - [Fig a] 1600 X 400 X 600 1600 X 800 X 400 1600 X 800 X 600 1600 X 800 X 800 400 X 400 X 850 800 X 400 X 700 1600 X 400 X 850 - [Fig b] 1600 X 800 X 300



Plinths available

Ground Floor Benzie Building Exhibition space



First floor Benzie Building Exhibition space



Spaces available

Second Floor Benzie Building Exhibition space



















Third Floor Benzie Building Exhibition space









Visiting the Manchester School of Art

	Manchester School of Art
1-	Benzie Building
02 —	Chatham Building
03-	Grosvenor Building
04-	Righton Building
05-	Mabel Tylecote Building
	All Saints Campus
06-	All Saints Building & Library
07-	Bellhouse Building
08-	Business School & Student Hub
09-	Cambridge Halls of Residence
10-	Cavendish Building
11-	Cavendish Halls of Residence
12-	Geoffrey Manton Building
13-	John Dalton Building
14-	John Dalton West Building
15-	Ormond Building
16-	Sandra Burslem Building

Campus map